

COURIER REQUEST FORM

In order to have your passport/documents returned by courier, please legibly complete **all** boxes below. If all boxes are not completed, the payment cannot be processed and the package cannot be sent

Date:

Office Use Only

Case Officer:	<input type="text"/>
Receipt Number:	<input type="text"/>

Family Name of Applicant:	<input type="text"/>
Given Name of Applicant:	<input type="text"/>
Address:	<input type="text"/>
Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>

Please tick all boxes

- | | |
|--------------------------|---|
| <input type="checkbox"/> | I hereby authorise the Australian Embassy Berlin to return my passport/documents by courier delivery service. |
| <input type="checkbox"/> | I hereby authorise the Australian Embassy Berlin to use the credit card details provided below to deduct the cost of couriering my documents, using the UPS online payment system prior to my package being sent. |
| <input type="checkbox"/> | I understand that the money deducted from my credit card is going directly to UPS, not to the Australian Embassy. |

Please note that shipments will be sent via the UPS Express Saver service. Should you require a faster service, please advise your case officer in writing, noting that faster services incur increased costs. Please see www.ups.com for more details.

Date / Signature of applicant:

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Credit Card details:

Cardholder's Name:

VISA Card*: *Please note that the UPS website only accepts VISA **credit** cards, not VISA debit or VISA Electron etc
MasterCard:

Credit Card Number:

Card Check Number:

Expiry Date:

Date / Signature of Cardholder:

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